

Bruhat Bengaluru Mahanagara Palike
Office of the Executive Engineer

Project Central -6, Ground Floor, Annexe Building-2, N. R. Square, Bangalore-560002.

Section 4 (1) (b) (i) - Particulars of its organization, its functions and duties

Name of the Office	Office of the Executive Engineer (Projects Central-6), Ground Floor, Annexe building-2, Head office premises, BBMP, N.R.Square, Bengaluru - 560 002		
Particulars	Executive Engineer	-	01 No.
	Asst. Executive Engineer	-	01 No
	Assistant / Junior Engineer	-	01 No
	Second Division Assistant (Additional)	-	02 Nos.
	Work Inspector	-	01 No.
	Data Entry Operator	-	01 No.
Functions and Duties	Preparation of DPR and Estimates for the Action plan approved by the Government, Preparation of DTS, Inviting Tenders, issuing of Work Orders after necessary approvals from the Competant authority, Execution of work and preparation of Bills. Registration and Renewal of Contractor License, Day to day administrative and any other works directed by the Higher Officers.		

Section 4 (1) (b) (ii) - The powers and duties of its officers and employees

As per Order No: B12(1)/PR/394/2021-22, dated: 04.02.2021, KTPP act, PWD D code and other related Govt Circulars and ammendments

Section 4 (1) (b) (iii) - Procedure followed in decision - making process

Sl. No.	Activity	Description	Decision- making process/time limit for taking decision/Channels of Supervision and accountability	Designation of final decision authority
1	Preparation of Estimates and obtaining administrative approval for infra works.	Preparing estimates and obtaining administrative approvals for Project works.	As per Order No: B12(1)/PR/394/2021-22, dated: 04.02.2021	As per Order No: B12(1)/PR/394/2021-22, dated: 04.02.2021
2	Appointment of Agency to Execute the work / Consultancy services	Preparing tender document, invitation for tender and obtaining approval to tender	As per Order No: B12(1)/PR/394/2021-22, dated: 04.02.2021, KTPP act, PWD D code and other related Govt Circulars and ammendments	As per Order No: B12(1)/PR/394/2021-22, dated: 04.02.2021

Section 4 (1) (b) (iv)- Norms set for the discharge of functions

Sl. No.	Function/ Service	Norms/ standards of performance set	Time frame	Reference document prescribing the norms (Citizen's Charter, Service Charter, etc.)
1	Construction of Infrastructure Projects in BBMP limits	As described in Section 4(1)(b)(v)	Project specific	KTPP bid documents and RFP

Section 4 (1) (b) (v) - Rules, regulations, instruction, manuals and records held/used

Sl. No.	List of Acts, rules, regulations, instructions,	
1	PWD D code 2014	All applicable rules and acts
2	Right to Fair Compensation and Transparency in Land Acquisition, Rehabilitation and Resettlement Act, 2013	All applicable rules and acts
3	Karnataka civil service rules	All applicable rules and acts
4	Karnataka financial code	All applicable rules and acts
5	Karnataka treasury code	All applicable rules and acts
6	BBMP Act 2020	All applicable rules and acts
7	KTPP act	All applicable rules and acts
8	Karnataka Country & Town Planning Act	All applicable rules and acts
9	RTI Act	All applicable rules and acts

Section 4 (1) (b) (vi)-Categories of documents held

Sl. No.	Category of the document	Title of the document	Custodian of the documents
1	A-Preserved indefinitely	Agreement register	AEE / Assistant Engineer/JE
2	A-Preserved indefinitely	Work order register	
3	A-Preserved indefinitely	B.R.Register (Online)	Account Superintendent
4	D- Preserved for five years	Inward register	First Division Assistant / SDA
5	D- Preserved for five years	Outward register	
6	E-Preserved for one year	Attendance register	

Section 4 (1) (b) (vii)-Arrangement for consultation with, or representation by the members of the public in relation to the formulation of policy or implementation thereof.

Sl. No	Function/Service	Arrangments for consultation with or representation of public in relation with policy formulation	Arrangments for consultation with or representation of public in relation with policy implementation
Not Applicable			

Section 4 (1) (b) (viii)-Boards, councils, committees and other bodies constituted as part of the public authority.

Name of board, council, committee, etc	Composition	Powers and functions	whether its meetings are open to the public/ whether minutes of meeting accessible for public
Not Applicable			

Section 4 (1) (b) (ix)-& Section 4 (b)(x)- Directory of officers/employees and their monthly remuneration

Sl. No	Name of the officers/employees	Designation	Office address	Contact number	Monthly Remuneration (Pay scale and Basic Pay)	
					Pay scale	Basic Pay
1	Hemalatha.K	Executive Engineer	Ground Floor, Annexe building-2, Head office premises, BBMP, N.R.Square, Bengaluru - 560 002 ee6pcbbmp@gmail.com	8904633197	67550-107100	74400
2	Basavaraju. M	Assistant Executive Engineer		9448913068	52650-97100	80100
3	Mohammed Liyaqut Ali	Assistant Engineer		9060456079	33450-62600	53900
4	Ajmal Pasha	Second Division Assistant		9739662236	21400-42000	28300
5	B.Kenchappa	Second Division Assistant		9880109091	21400-42000	21400
6	G.Nagarajappa	Work Inspector		9845616150	21400-42000	24600

Section 4 (1) (b) (xi)- Budget allocated to each agency including plans, etc

Sl No	Agency / Budget head	Plan / Programme / scheme / project / activity / purpose for which budget is allotted	Proposed expenditure as on last year Rupees in Crores	Expected outcomes	Report of disbursements made or where such details are available (website, report, notice board)
1	M/s Udayashivakumar Infra Private Ltd P-3158 SIP Infrastructure Project Works.	White Topping of Intermediate Ring Road from Domlur Flyover to Ejipura under White Topping on selected roads in Bangalore city Phase-2 Package-8.	234928836.00	Work under progress	Information available at CAO office, BBMP.

Section 4 (1) (b) (xii)- Manner of execution of subsidy programmes

a) information on the nature of subsidy, eligibility criteria for accessing subsidy and designation of officer component to grant subsidy under various programmes/schemes

Sl No	Name of the programme/activity	Nature/scale of subsidy	Eligibility criteria for grant subsidy	Designation of officer for grant of subsidy
Not applicable				

b) Describe the manner of execution of subsidy programme

Sl No	Name of the programme/activity	Application procedure	Sanction procedure	Disbursement Procedure
Not applicable				

Section 4 (1) (b) (xiii)-- Particulars of recipients of concessions, permits or authorisations granted by the public authority

Sl No	Name and the address of recipient institutions	Nature/quantum of benefit granted	Date of grant	Name and designation of granting authority
Not applicable				

Section 4 (1) (b) (xiv) -- Details in respect of the Information, available to or held by it in an electronic form

Sl No	Electronic data	Description (site address/location where available,etc.)	Contents of title	Designation and address of the custodian of information (held by whom)
1	Web Based Project Management system	http://bbmp.gov.in/	Web-Based Project Management System (WBPMS) is a professional tool to manage projects on line from conception to completion.	Concerned Officers handling the works
2	Contractor License Registration Renewal	http://bbmp.gov.in/	Civil & Electrical Class-I,II,III,&IV Contractor License	Chief Engineer (Project-Central)

Section 4 (1) (b) (xv) - Particulars of facilities available to citizen for obtaining information

Sl No	Designation	Description (location of facility/name,etc)	Details of information available
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PIO / APIO

O/o the Executive Engineer, Project Central
-6, division, Ground floor, Annexe building
2, BBMP Head office, N.R, Square, Bangalore
-02

Application received in the
RTI are answered based on
informations available in
this Division

Section 4 (1) (b) (xvi)- Names, Designation and other particulars of public information officers

a) Public Information officer (PIO)

Sl No	Name of the office/ administrative unit	Name and Designation of PIO	Office tel.No /Residence tel.No	e-mail
1	Executive Engineer, Project Central -6, division, Bruhut Bengaluru Mahanagara Palike	Hemalatha.K	8904633197	ee6pcbbmp@gmail.com

b) Asst. Public Information officer

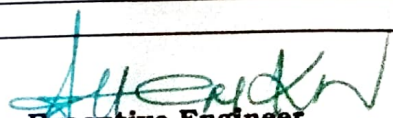
Sl No	Name of the office/ administrative unit	Name and Designation of APIO	Office tel.No / Residence tel.No	e-mail
1	O/o The Executive Engineer, Project Central -6, division, BBMP	Basavaraju.M	9448913068	basavarajuade@gmail.com

c) Appellate authority

Sl No	Name of the office/ administrative unit	Name and Designation of PIO	Office tel.No / Residence tel.No	e-mail
1	Superintending Engineer, Projects-Central, Bruhut Bengaluru Mahanagara Palike, N.R.Square, Bangalore -02.	M Lokesh, Superintending Engineer Projects Central	9480683176	cepcbbmp@gmail.com

Section 4 (1) (b) (xvii)- Such other information as may be prescribed and there after update these publications every year

Not applicable


Executive Engineer
Project Central - 6, BBMP